

# Horses for Good



WHAT ARE THE HAZARDS?	WHO MIGHT BE HARMED AND HOW?	WHAT ARE YOU ALREADY DOING?	DO YOU NEED TO DO ANYTHING ELSE TO CONTROL THIS RISK?	ACTION BY WHO?	ACTION BY WHEN?	DONE
<b>Lone working at events</b>	Employee	Emergency contact numbers loaded into mobile phone	Staff/Volunteers recommended to work with minimal two persons. If one person working then Operations Manager to keep in contact/regular check ups. Ensure lone worker has two contact numbers.	Manager	ongoing	
	Volunteer					
	<b>POSSIBLE INJURIES</b>	All staff briefed on 'lone working procedures' (documented on staff record)				
	Unable to be found	Another member of staff to check/make contact while out				
	Minor injury	Recommendation to not 'lone work' (always in pairs)				
	Major injury	Only selected staff/volunteers permitted to 'lone work'				
	Death					
<b>Lone working at night</b>	Employee	Emergency contact numbers loaded into mobile phone  All staff briefed on 'lone	Only Nat Stobbe to lone work at night in the first instance Claire Tucker to carry out regular phone	Nat Stobbe	ongoing	

	<b>POSSIBLE INJURIES</b>	working procedures' (documented on staff record)	contact Liz Elphick to be on standby as second contact person			
	Unable to be found					
	Minor injury	Most staff/volunteers not permitted to 'lone work' (always in pairs)				
	Major injury					
	Death	Only selected staff permitted to lone work at night				
<b>Lone working away from yard</b>	Employee	Emergency contact numbers loaded into mobile phone	Claire Tucker to carry out regular phone contact	Manager	ongoing	
	Volunteer		Liz Elphick to be on standby as second contact person			
	<b>POSSIBLE INJURIES</b>	All staff briefed on 'lone working procedures' (documented on staff record)				
	Unable to be found					
	Minor injury	Most staff/volunteers not permitted to 'lone work' (always in pairs)				
	Major injury					
	Death	Only selected staff permitted to 'lone work'				
<b>Lone working in fields</b>	Employee	Most staff/volunteers not permitted to 'lone work' (always in pairs)	Staff /volunteers to check on field workers regularly	Manager	ongoing	
		All staff briefed on 'lone working procedures' (documented on staff	Staff/volunteers are aware of how long field jobs take Claire Tucker to carry			

	Apprentice	record) Emergency contact numbers loaded into mobile phone Only selected staff permitted to 'lone work'	out regular phone contact Liz Elphick to be on standby as second contact person			
	Volunteer					
	Freelance contractor					
	<b>POSSIBLE INJURIES</b>					
	Unable to be found					
	Minor injury					
	Major injury					
	Death					

**THIS RISK ASSESSMENT MUST BE REVIEWED AT LEAST EACH YEAR TO ENSURE IT IS STILL VALID. (SIGN BELOW)**

If you think it might no longer be valid (eg following an accident in the workplace or if there are any significant changes to hazards, such as new work equipment or work activities, increase or decrease in staff numbers) then a new or revised risk assessment must be undertaken

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